CENTENNIAL MIDDLE SCHOOL
PARENT SUPPORT ORGANIZATION
We Help Grow Kids

Meeting Guidelines

1. Sign in and make a name tag – we want to recognize each other!

2. Respect membership's time; Chair will start and end meetings on time.

3. Use a consistent agenda and process.

4. Follow Roberts Rules of Order
    - Topics requiring votes need a motion and a second
    - Chair will call for vote
    - Avoid side conversations

5. Chair will follow agenda and keep meetings on topic/track

6. Meetings will be used to communicate and update the membership – planning and side work will be done within committees.

7. We will have fun!