

AGENDA EXECUTIVE BOARD OF DIRECTORS MEETING – CENTENNIAL MIDDLE SCHOOL PSO

Tuesday, September 20, 2016

Next Meeting: Tuesday, October 18, 2016

Presiding Officer: Tracy Belcher, President

Call to Order**Action Item Follow Up:**

1. ~~Kris Cardille identify dates for PSO info table.~~
2. ~~Kris Cardille contact Kimberly Jansa for Excel doc for Connections teachers for Box Top contest.~~
3. ~~Tracy complete one page Scrip info sheet to promote program.~~
4. Bob Stevens will meet with Art teachers to discuss this year's Groovy Art Show and non-negotiables.
5. ~~Dana Andresen will complete budget and 2015-2016 Treasurer's report for September 20th meeting.~~
6. ~~Tracy Belcher will contact Terina Stevens for October 6th Internet Safety presentation.~~
7. ~~Tracy Belcher will coordinate materials drop off info table.~~
8. ~~Tracy Belcher will coordinate volunteers for materials drop off info table.~~
9. ~~Dana Andresen follow up on laptop and URL purchase.~~
10. ~~Dana Andresen will update Supply Request Program document and form.~~
11. ~~Dana Andresen will update website.~~
12. Bob Stevens will send photo of 20 year Teachers to PSO
13. Kristin Marshall will send update to Technology Cart info (last total cart cost was \$8,700)
14. Mike Macken will find out about copy access for PSO.
15. Tracy Belcher will coordinate with Louise Burque to update cafeteria bulletin board.
16. ~~Dana Andresen will update Box Top contest flyer, Internet Safety poster, Cougar Fund Drive poster, PSO Annual Plan, create poster from front and back of info brochure, and print posters along with 2015-2016 results graphs, passive fundraising flyer, and box top images.~~
17. ~~Dana Andresen will provide passive fundraising info via email for staff to Mike Macken.~~
18. Dana will schedule Secretary training with Judie and Gail.

Treasurer's Report:

Color Run reconciliation

Treasurer's report for 2015-2016

2015-2016 financial performance compared to PTA 2014-2015

Unfinished Business:

1. Art show non-negotiables follow up; dates chosen: March 30-April 1 tagged with spring musical.
2. To whom should updated passive fundraising presentation be sent for communication to staff?
3. Need to set monthly BOD meeting time for day of membership meeting pending tonight's meeting attendance (which will determine meeting frequency).
- 4.

New business:

1. 2016-2017 budget approval
2. Brian Dietz for October meeting. Request info on topic and time – 30 minutes?

Updated Action Items:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Adjourn Meeting