

DRAFT – PENDING MEMBERSHIP APPROVAL**MEMBERSHIP MEETING – CENTENNIAL MIDDLE SCHOOL PSO**

Meeting Minutes For: Tuesday, May 17, 2016

Next Meeting: Tuesday, September 20, 2016

Presiding Officer: Tracy Belcher, President

Attendance: Mark present with 'X'

PSO BOARD					
<i>Present</i>	<i>Name</i>	<i>Board Role</i>	<i>Present</i>	<i>Name</i>	<i>Board Role</i>
X	Tracy Belcher	President	X	Bob Stevens	Principal
X	Dana Andresen	Secretary/Treasurer			

PSO MEMBERSHIP					
<i>Present</i>	<i>Member Name</i>	<i>Present</i>	<i>Member Name</i>	<i>Present</i>	<i>Member Name</i>
X	Chris Andresen	X	Judie Offerdahl	X	Gail Willenbring

Call to Order

Meeting called to order at 6:30pm by Tracy Belcher.

Prior Minutes

Chris Andresen moved to adopt minutes from 4/19/2016 membership meeting. Dana Andresen seconded and the minutes were adopted unanimously.

Principal's Update

CMS scheduling for next year may see more enrollment from Forest Lake; classes will average high 20's to low 30's. 475 incoming sixth-graders. Scheduling is progressing well.

Treasurer's Report

Dana Andresen relayed that April financials could not be finalized due to invoicing issue with Colorathon. Financials will be discussed and presented at June wrap up meeting.

Unfinished Business

Tracy Belcher introduced nominations and voting in 2016-2017 Board topic. Judie asked what the secretary role required and after information was presented by Dana Andresen, Judie Offerdahl and Gail Willenbring extended offer to share secretarial duties. Dana Andresen nominated Judie and Gail and Tracy Belcher seconded, the vote passed unanimously. Dana Andresen nominated Tracy Belcher for a second term as President and Chris Andresen seconded. The vote passed unanimously. Tracy Belcher nominated Dana Andresen for a second term as Treasurer and Chris Andresen seconded. The vote passed unanimously. Dana Andresen will discuss VP role with Kris Cardille.

Updates:

Dana Andresen updated the supply request numbers with 2 requests in April. Discussed amending standard to \$50 minimum and membership agreed. Box Top contest results were shared with a total of \$1,245 in Box Top proceeds.

New Business:

No new business discussed.

Action Item Follow Up:

1. ~~Dana Andresen will complete minutes and post on website.~~
2. ~~Dana Andresen will send flier and registration form to Kris Cardille and Tracy Belcher.~~
3. ~~Kris Cardille to contact HS Track Team, Hockey and Softball send flier/registration form.~~
4. ~~Tracy Belcher will contact Lacrosse program and send flier/registration form.~~

Updated Action Items:

1. ~~Dana Andresen will complete minutes and post on website.~~
2. Dana Andresen will set meeting for secretary training.
3. ~~Dana Andresen will update supply request program standards and form.~~

Meeting was adjourned at 7:18pm.

Respectfully Submitted,
Dana Andresen
CMS PSO Secretary