

AGENDA EXECUTIVE BOARD OF DIRECTORS MEETING – CENTENNIAL MIDDLE SCHOOL PSO

Tuesday, December 8, 2015

Next Meeting: Tuesday, January 5, 2016

Presiding Officer: Tracy Belcher, President

Call to Order**Prior Minutes****Action Item Follow Up:**

1. ~~ONGOING Email Dale Schuster and cc: Bob Stevens for table request. Event contact/Tracy Belcher until assigned~~
2. ~~ONGOING Complete equipment request two weeks prior. Program contact/Dana Andresen until assigned~~
3. ~~Dana Andresen will set up meeting with Kristin Marshall to finalize content for Supply Request program.~~
4. ~~Tracy Belcher will set up presentation times at November staff and para meetings with Beth Bakken.~~
5. Bob Stevens will contact 6th grade science and STEM teachers regarding science night.
6. Dana Andresen will contact Schwan's to transfer to new org.
7. ~~Dana Andresen will establish budget for approval by 12/01/2015 meeting.~~
8. ~~Dana Andresen & Tracy Belcher will identify proposed program dates for 2016-2017 school year.~~
9. ~~Dana Andresen will request change in accounting period with IRS. Called to identify process and fax sent 12/02/2015.~~

Treasurer's Report:

November report

Unfinished Business:

1. Volunteers
 - a. Invited to membership meeting
 - b. Currently have coordinators in place for Art Expo and Color Run
 - c. Board positions
 - d. Plan for membership meeting
 - i. PSO Overview
 - ii. Programming to date
 - iii. Remaining
 - iv. Ideas, thoughts for 2016-2017 programming
 - v. Q&A
2. Supply request program
 - a. Any feedback from school side?
 - b. Some box tops and labels turned in and 2 enrollments in Scrip
3. Need to select color run date
4. Dates for 2016-2017 school year
5. Family Science Night will need to be tabled for 2016-2017 school year. Resources not sufficient and foresee possible challenges with current situation for Art Expo.

New business:

1. 2015-2016 Budget
2. Box top contest – Mike Macken provided info on contest done at a prior middle school – looking to implement this week.
3. Meeting with Student Council advisor, Kara Mundale tomorrow afternoon.

Updates:

- 1.

Updated Action Items:

- 1.
- 2.
- 3.

Adjourn Meeting