

MEMBERSHIP MEETING MINUTES – CENTENNIAL MIDDLE SCHOOL PSO

Meeting Minutes For: Tuesday, November 15, 2016

Next Meeting: January 17, 2016

Presiding Officer: Tracy Belcher, President

Attendance: Mark present with 'X'

PSO BOARD					
<i>Present</i>	<i>Name</i>	<i>Board Role</i>	<i>Present</i>	<i>Name</i>	<i>Board Role</i>
X	Tracy Belcher	President	X	Bob Stevens	Principal
X	Kris Cardille	Vice President	X	Gail Willenbring	Co-Secretary
X	Dana Andersen	Treasurer	X	Judie Offerdahl	Co-Secretary

PSO MEMBERSHIP					
<i>Present</i>	<i>Member Name</i>	<i>Present</i>	<i>Member Name</i>	<i>Present</i>	<i>Member Name</i>
X	Kristin Marshall	X	Sara Florin	X	Michelle Stremikis

Call to Order:

Meeting called to order at 6:35PM by Tracy Belcher.

Prior Minutes:

May 17, 2016, September 20, 2016, and October 18, 2016 - Kris Cardille approved these minutes and Gail Willenbring 2nd. All present said "aye". The minutes can be found out on www.cmspsso.com.

Guest Speaker:

CMS Media Generalist, Sara Florin – discussed MakerSpace needs.

1. Sara would like to see a partnership develop that includes participation from parents, the school, and the community.
2. She is looking for a coordinator who would assist both herself and the students. This individual would coordinate people to come in and talk to, spend time with and teach the kids about the various items within the MakerSpace.
3. Sara would like to see the activity happen over the CMS lunch timeframes (11:10AM-12:39PM).
4. Judie Offerdahl accepted the position of the MakerSpace Coordinator position. Thank you, Judie!

Principal Steven's Update:

N/A

Treasure's Report:

1. Dana Andresen gave a quick update on the June/July/August/September results (please see the reports which are out on www.cmspsso.com). October was a better month.
2. Cougar Fun Drive
 - a. To date - \$1,380 down \$1,900 from last year at this time.
 - b. Dana will get something out on the CMS Facebook page.
 - c. Gail Willenbring will ask Beth Bakken to just include information on the Cougar Fund Drive and will ask her to send an email blast on Monday, November 28th.

Unfinished Business:

1. Rescheduling of the Internet Safety Presentation by Treina Peterson, from the Lino Lakes Police Department, will be on Tuesday, November 29th from 6PM-8PM in the CMS Auditorium. This is open to the community, parents, and kids (all are welcome).
2. Volunteer needs for 2016-2017 school year
 - a. Info Tables – next major need is for the CMS Fall Play, Thursday, December 1st and Friday, December 2nd. Gail Willenbring will put a call out/email to volunteers.

Committee Updates:

1. Staff Appreciation results
 - a. Kudos to Kris Cardille in coordinating another successful Staff Appreciation.
 - b. A suggestion was made to add in a section of the SignUp Genius for monetary donations.
2. Spring Art Show
 - a. Frame donations – a receptacle was placed in the main atrium of CMS for frame collections.
 - b. Dana Andresen will talk to KellyJo McDonnell about the frame collection.
 - c. Wednesday, November 23rd at 7:30AM, a meeting is scheduled with the Art Staff for further discussions on logistics of the Spring Art Show.

Updates:

1. Cougar Fund Drive 10/01-11/30 – See Treasurer section and the www.cmspsso.com website for further details.
2. Scrip - Cards will be distributed Thursday, November 16th and Friday, November 17th. Next order will be placed on Thursday, December 15th with distribution Tuesday, December 20th and Wednesday, December 21st.
3. Facebook – Dana Andresen will do another Facebook page boost for traffic and will also include some sort of video for content.
4. O365 Training - Dana Andresen trained in Tracy Belcher, Kris Cardille and Gail Willenbring on the new contact information. Emails can now be sent out directly from O365 instead of using personal email accounts.
5. Box Top Drawing - Will receive \$1,600 in January 2017. Will split this amongst the 6th, 7th, and 8th grade classes that participated for a party (TBD). Last day of collection will be Wednesday, December 21st in the students Connections class.

New Business:

1. Volunteer needs for 2016-2017 school year.
 - a. CAEF Grants – deadline is Thursday, December 15th. This would be beneficial to the students and the principals will get back to us with further information.

Action Item Follow Up:

1. Treasurer will post on website and KellyJo McDonnell will post on Facebook.
2. Gail Willenbring will ask Beth Bakken to end an email blast for Cougar Fund Drive on Monday, November 28th
3. Gail Willenbring will put a call out/email to volunteers for upcoming Info Table needs.
4. Question – is there more information for students and parents who are new to the Middle School to help them navigate better. Dana Andresen will talk to Bob Stevens.

Updated Action Items:

1. Secretaries will complete minutes and forward to Treasurer for posting on website.
2. Treasurer will post minutes.

Adjourn Meeting:

Meeting was adjourned at 7:53PM.

Respectfully Submitted,
Judie Offerdahl and Gail Willenbring
CMS PSO Co-Secretaries