

AGENDA EXECUTIVE BOARD OF DIRECTORS MEETING – CENTENNIAL MIDDLE SCHOOL PSO

Tuesday, November 10, 2015

Next Meeting: Tuesday, December 1, 2015

Presiding Officer: Tracy Belcher, President

Call to Order**Prior Minutes****Action Item Follow Up:**

1. ~~ONGOING Email Dale Schuster and cc: Bob Stevens for table request. Event contact/Tracy Belcher until assigned~~
2. ~~ONGOING Complete equipment request two weeks prior. Program contact/Dana Andresen until assigned~~
3. ~~Email Paul Wiehe to print posters for Cougar Fund Drive. Tracy Belcher~~
4. ~~Look into thank you cards from PSO/School to thank donors. Provide sample to board. Bob Stevens~~
5. ~~Contact Kris Kottke to assist with volunteer follow up phone calls. Dana Andresen~~
6. ~~Race to Nowhere promotion; Craig's List, Local Newspapers, Elementary Parent Groups. Dana Andresen~~
7. ~~Follow up with Mary Macken regarding Race to Nowhere to then follow up with leadership. Bob Stevens~~
8. ~~Follow up with counselors and provide program info/materials. Dana Andresen~~

Treasurer's Report:

October report

Unfinished Business:

1. Volunteer needs:
 - a. Board positions
 - i. Current possibilities
 1. Missy Montgomery
 2. Jessica Johnson
 - b. Program/event roles
2. Supply request program
 - a. Box top proceeds
 - b. Part of the Cougar Fund Drive proceeds
 - c. Any Labels for Education items or gift cards
3. Presenting at November Staff Meeting (20 minutes?)
 - a. Scrip, AmazonSmile, Labels for Ed, Box Tops
 - b. Supply request program basics

New business:

1. Sign thank you cards
2. Dates for 2016-2017 school year
3. Family Science Night – web survey results 38% in favor and would attend

Updates:

1. Sara Florin is presenting at the membership meeting tonight.
2. Tracy Belcher is presenting Scrip at the membership meeting tonight.
3. Race To Nowhere 11/5 recap/feedback
4. Additional avenues to support CMS PSO:
 - a. AmazonSmile program. CMS PSO is now recognized as a nonprofit. This is posted on Facebook and our website.
 - b. Labels for education – At 22,500 labels we can procure a \$250 VISA Gift Card which could be used for the Supply Request Program. (currently at ~18,000)
5. Financials may not be complete at next membership meeting (12/01) due to month-end on 11/30 and lag for checking statement, etc...

Updated Action Items:

1. ONGOING Email Dale Schuster and cc: Bob Stevens for table request. Event contact/Tracy Belcher until assigned
2. ONGOING Complete equipment request two weeks prior. Program contact/Dana Andresen until assigned
3. Request change of fiscal year with IRS – Dana Andresen

Adjourn Meeting