

AGENDA EXECUTIVE BOARD OF DIRECTORS MEETING – CENTENNIAL MIDDLE SCHOOL PSO

Monday, September 11, 2017

Next Meeting: Monday, October 9, 2017

Presiding Officer: Kris Cardille, President

Call to Order:**Principal Update(s):****Treasurer's Report:****Update(s):**

1. Volunteers for the PSO Technology, Box Tops, Amazon Smile, and Scrip – where are we?
 - Judie Offerdahl and Kris Cardille will follow-up with Abby Pullman for Box Tops
 - Kris Cardille will follow-up with Angie McCellan and Heidi Kline about technology, Amazon Smile and Scrip
 - Facebook – is this resolved?
 - PSO Phone – is this resolved?
2. 2017 / 2018 Program Plan and Budget
 - Box Top Week will be September 24th-30th – what needs to be done?
 - Box Top Collection Times (prizes such as donuts, pizza, etc.) - Mike Macken to follow-up?
 - Cougar Fund Drive will be held Oct 1-Dec 31, 2017 (what tasks are needed to be accomplished before October 1st)?
 - Cougar Fun Run – May 2018, date to be determined (looking at 5/18) – is this a firm date?
 - Staff Appreciation - Fall 2017 October 24th and 26th and Spring 2018 February 6th and 8th
 - Tracy Belcher indicated that she would contact Kris Cardille in August for Scrip setup – Kris Cardille will follow-up?
 - Dana Andresen's To Do's –
 - i. Update checks – Allison Iwan and Kris Cardille will follow-up
 - ii. Keys – Tracy Belcher/Dana get to Kris Cardille – Bob Stevens will take care of
 - iii. Credit Cards Tracy/Dana get to Kris (recommendation is to get check cards) - Allison Iwan/Kris Cardille will follow-up
3. Suggestions and To Do's for 2017 / 2018 Cougar Fun Run:
 - Kelly Thurmes will be the coordinator for the Cougar Fun Run for 2018. She's in the initial planning stages.
 - Kris Cardille indicated she would talk to Bob Stevens about getting the gym teachers to give the students extra credit for this event – Bob will follow-up with the gym teachers?
 - Bob Stevens indicated he would get in touch with the football and track coaches for volunteering opportunities.
4. PSO Voice Mail Box for 763-792-5680 – Per Beth Bakken – "I am checking with Tracy Belcher to see if she remembers what the PIN number is for the PSO voicemail. I know I gave her the directions to access that voicemail mailbox a few years ago. I'll let you know what she says."
5. Shared folder out on the CMS school server – Per Beth Bakken – "As far as a shared folder for the PSO, our district has gone away from shared folders on our network server. Instead we are using Google Docs and Schoology for our shared communication. You should be able to create a Google account and store and share your documents that way." What does the PSO want to do?

New Business:

1. Internet Safety Night – Kris Cardille and Bob Stevens will talk with Terina Peterson (CMS new Security Resource Officer) about a date/time and topic. And, get the location secured once the date/time is determined.

Action Item(s):

1. CMS PSO Security will complete minutes and send to BOD for review and posting.
2. CMS PSO Treasurer will post minutes on website.

Adjourn Meeting: